

DISTRICT 9 CONSULTANT UTILITY COORDINATION RESPONSIBILITIES

1. Contact the Ohio Utilities Protection Service (OUPS) and specifically request field markings of the existing underground utility facilities.
2. For those underground utilities that do not participate in OUPS, contact them directly and have them field mark the location of their underground utility within the project limits.
3. Provide the District Utility Coordinator with copies of all OUPS tickets at the time the OUPS calls are made. The District Utility Coordinator will then provide the consultant with the current utility contact information specific to the project.
4. Field survey the locations of: a) all visible utility facilities, b) all above-ground utilities, and c) the marked underground utilities. This will likely be a multi-step, iterative process. Close coordination with the utility company and/or marking service is suggested. This is Level B utility location level. The use of record drawings from a utility company is insufficient for design level utility coordination and relocation planning, unless the record drawings have actual accurate field surveyed (x, y) information or accurate station-offset information.
5. Contact the utility owners for facility size, type, depth, material types and all other information needed to correctly and completely depict and label all existing utility facilities located within the construction limits in the project plans.
6. Provide the District Utility Coordinator with copies of all utility correspondence, responses and plan information, as it is received from the utility company.
7. Conduct a field review prior to plan submittal to ensure that all existing utility facilities are correctly shown and labeled.
8. Include an additional plan set at each ODOT plan submittal with the utilities shown in color.
9. Address the resulting ODOT utility comments, if any, and provide a revised colored plan set for ODOT distribution to the utility owners.